

**CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY  
AGENDA**

City Council Chambers  
1015 Chittenden Avenue  
Corcoran, CA 93212

*Tuesday, September 27, 2022  
5:30 P.M*

---

**Public Inspection:** A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

---

**Notice of ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (559) 992-2151.

---

**ROLL CALL**

Mayor:	Patricia Nolen
Vice Mayor:	Jeanette Zamora-Bragg
Council Member:	Greg Ojeda
Council Member:	Sidonio "Sid" Palmerin
Council Member:	Jerry Robertson

**INVOCATION**

**FLAG SALUTE**

**1. PUBLIC COMMENT (Verbal and Written)**

Members of the audience may address the Council or submit written comments on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment or provide written comments on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

2. **CONSENT CALENDAR (VV)**

All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

- 2-A. Approval of minutes of the meeting of the City Council on September 13, 2022.
- 2-B. Authorization to read ordinances and resolutions by title only.
- 2-C. Consider request from the Corcoran Chamber of Commerce to hold their annual Cotton Festival & parade Saturday, October 1, 2022, utilizing Whitley Ave, Christmas Tree Park, and J.G Boswell Community Park at the RAC.
- 2-D. Consider Approval of Proclamation 2022-05 honoring California Substance Abuse Treatment Facility and State Prison, Corcoran.

3. **APPROPRIATIONS**

Approval of Warrant Register dated September 27, 2022. *(Ruiz-Nuñez) (VV)*

4. **PRESENTATIONS** – None

5. **PUBLIC HEARINGS** – None

6. **STAFF REPORTS**

- 6-A. Consider Minor Revisions to the Transit Operator I job classification and approve the Transit Operator II position. *(Gatzka) (VV)*

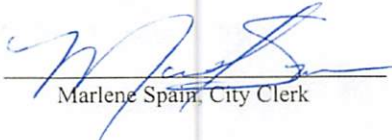
7. **MATTERS FOR MAYOR AND COUNCIL**

- 7-A. Upcoming Events/Meetings
- 7-B. City Manager's Report
- 7-C. Council Comments/Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
- 7-D. Committee Reports

8. **CLOSED SESSION** – None

9. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on September 22, 2022.

  
Marlene Spain, City Clerk

**MINUTES  
CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY REGULAR MEETING**

**Tuesday, September 13, 2022**

The regular session of the Corcoran City Council was called to order by Mayor Nolen, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 5:30 P.M.

**ROLL CALL**

Councilmembers present: Patricia Nolen, Greg Ojeda, Sidonio Palmerin, Jerry Robertson and Jeanette Zamora-Bragg

Councilmembers absent:

Staff present: Joseph Faulkner, Greg Gatzka, Jessica Gutierrez, Tina Gomez, Reuben Shortnacy, Marlene Spain, Soledad Ruiz-Nuñez and Kevin Tromborg

Press present: None

**INVOCATION**

Invocation was presented by Robertson.

**FLAG SALUTE**

The flag salute was led by Zamora-Bragg.

**1. PUBLIC DISCUSSION**

Philp Denton, 1318 Jepsen Ave, addressed the Council regarding his opposition to marijuana dispensaries in town.

**2. CONSENT CALENDAR**

Following Council discussion, a **motion** was made by Robertson and seconded by Palmerin to approve Consent Calendar. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

**ABSTAINED:** Robertson and Zamora-Bragg abstained from the August 23, 2022, Special Minutes.

**2-A.** Approval of minutes of the meeting of the City Council on August 9, 2022, and the Special Meeting minutes on August 23, 2022.

**2-B.** Authorization to read ordinances and resolutions by title only.

**2-C.** Consider request of the Corcoran High School Activities Department to hold their annual Homecoming parade on Whitley Ave on Friday, September 30, 2022.

2-D. Consider Rejection of the Claim by Gabriella Ybarra.

3. **APPROPRIATIONS (VV)**

Following Council discussion, a **motion** was made by Robertson and seconded by Ojeda to approve warrant register dated August 23, 2022 and September 13, 2022. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

4. **PRESENTATIONS**

City Manager, Greg Gatzka presented a City promotional video.

5. **PUBLIC HEARINGS** – None

6. **STAFF REPORTS**

6-A. Following Council discussion, a **motion** was made by Ojeda and seconded by Zamora-Bragg to retroactively authorize the City Manager to make a minor project title change to Resolution No. 3134 for the City's Sustainable Transportation Grant application. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

6-B. City Manager, Greg Gatzka gave an update on the Community Development Department.

6-C. Following Council discussion, a **motion** was made by Robertson and seconded by Palmerin to approve minor revisions to the Building Inspector I job classification and approve the Building Inspector II position. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

6-D. Following Council discussion, a **motion** was made by Ojeda and seconded by Zamora-Bragg to authorize the City Manager to approve a professional services

agreement with Wildan for Building Inspector services. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

- 6-E.** Following Council discussion, a **motion** was made by Robertson and seconded by Ojeda to authorize the City Manager to enter into a Curation Agreement, Burial Treatment and Protection Plan, and Native American Monitoring Contract with the Tachi Yokut Tribe for City Infrastructure Projects. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

- 6-F.** Following Council discussion, a **motion** was made by Robertson and seconded by Ojeda to approve the State of Good Repair Program (SGR) 2022/2023 and Resolution 3967. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

- 6-G.** Following Council discussion, a **motion** was made by Ojeda and seconded by Robertson to approve the revised 2017 Transit Asset Management Plan (TAM) and approve Resolution No. 3968 regarding certifications and assurances. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

- 6-H.** Following Council discussion, a **motion** was made by Robertson and seconded by Zamora-Bragg approve the declaration of City Owned Land and Successor Agency for Corcoran RDA Owned Land as Surplus. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, Robertson and Zamora-Bragg

**NOES:**

**ABSENT:**

**7. MATTERS FOR MAYOR AND COUNCIL**

- 7-A. Upcoming Events/Meetings
- 7-B. City Manager's Report
- 7-C. Council Comments/Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
- 7-D. Committee Reports

**8. CLOSED SESSION**

At 7:06 p.m. Council recessed to closed session pursuant to:

- 8-A. **THREAT TO PUBLIC SERVICES OR FACILITIES** (Government Code § 54957(a)). Consultation with City Manager and Chief of Police specify name of law enforcement agency and title of officer, or name of applicable agency representative and title).

The regular meeting was reconvened at 8:20 p.m.

**ADJOURNMENT**

**8:22 P.M.**

---

Marlene Spain, City Clerk

---

Patricia Nolen, Mayor

**APPROVED DATE:** \_\_\_\_\_

City of

# CORCORAN

FOUNDED 1914

Public Works Department

CONSENT CALENDAR  
ITEM #: 2-C

MEMO

TO: Corcoran City Council

FROM: Joseph Faulkner, Public Works Director

DATE: September 19, 2022

MEETING DATE: September 27, 2022

**SUBJECT:** Consider request from the Corcoran Chamber of Commerce to hold their annual Cotton Festival & Parade Saturday, October 1, 2022 utilizing Whitley Ave, Christmas Tree Park, and J.G. Boswell Community Park at the RAC.

**Recommendation:**

Move to approve request, contingent upon the receipt of a Certificate of Liability Insurance naming the City of Corcoran as an additional insured, Bingo Permit (issued by City), and any alcohol permits required.

**Discussion:**

Staff received an application from Corcoran Chamber of Commerce requesting to hold their event on October, 1, 2022. This is an annual event.

Parade will begin at King and Whitley Ave. and proceed east to Dairy Ave.

Clean up is on-going through out the day, under the direction of the Chamber of Commerce.

The City, Public Works Department, will set out barricades and cones the Friday prior to the event, and the Chamber of Commerce and their volunteers will set them up on Saturday morning and take them down Saturday evening. Public Works will pick up the barricades and cones on Monday.

Security is provided by the Corcoran Police Department

Police, Fire and Ambulance to be notified of temporary street closure on Whitley Ave.

**Budget Impact:**

None.

City of

# CORCORAN

FOUNDED 1914

A MUNICIPAL CORPORATION

Consent Calendar  
ITEM #: 2-D

**MEMORANDUM**

**TO:** City Council

**FROM:** Marlene Spain, City Clerk

**DATE:** September 21, 2022

**MEETING DATE:** September 27, 2022

**SUBJECT:** Consider Approval of Proclamation 2022-05 honoring California Substance Abuse Treatment Facility and State Prison, Corcoran (SATF, CSP-Corcoran).

**Recommendation:**

As part of the consent calendar acknowledge ratifying proclamation 2017-07 honoring California Substance Abuse Treatment Facility and State Prison, Corcoran (SATF, CSP-Corcoran).

**Discussion:**

The proclamation will be presented to SATF on September 28, 2022, on their 25<sup>th</sup> Anniversary. SATF is one of the largest employers in the City, employing numerous Corcoran residents and has made significant donations to numerous organizations in the community.

**Budget Impact:**

No impact to the budget.

**Attachments:**

Proclamation 2022-05 honoring SATF.



**PROCLAMATION 2022-05**  
of the City Council of the City of Corcoran  
**HONORING**

**California Substance Abuse Treatment Facility and State Prison**  
**(SATF, CSP-Corcoran)**

**WHEREAS**, the Substance Abuse Treatment Facility and State Prison, Corcoran known as SATF-CSP, had its groundbreaking in May of 1995 and was activated on August 1, 1997; and,

**WHEREAS**, SATF-CSP, Corcoran is one of 35 prisons in California and is the largest in the state; and,

**WHEREAS**, programs at SATF-CSP, Corcoran involve two self-contained treatment facilities which were specifically designed to provide housing and residential substance abuse treatment for minimum security offenders with substance abuse problems; and,

**WHEREAS**, SATF-CSP, Corcoran is recognized as one of the largest employers in the City and employs numerous Corcoran residents; and,

**WHEREAS**, SATF-CSP, Corcoran has made significant donations to Corcoran Emergency Aid, Corcoran Unified School District Sports Programs and Clubs, the Corcoran Kiwanis Club, Operation Gobble, Corcoran Museum Foundation, Corcoran Youth Travel Sports Teams and the Veteran's Outreach.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Corcoran hereby congratulates

*California Substance Abuse Treatment  
Facility and State Prison, Corcoran*

on its 20<sup>th</sup> Anniversary and adds its thanks for the contributions to the betterment of this community.

**PASSED AND ADOPTED** at a regular meeting of the Corcoran City Council held on the 27<sup>th</sup> day of September 2022.

\_\_\_\_\_  
Patricia Nolen, Mayor

\_\_\_\_\_  
Jeannette Zamora-Bragg, Vice-Mayor

\_\_\_\_\_  
Sidonio "Sid" Palmerin, Council Member

\_\_\_\_\_  
Jerry Robertson, Council Member

\_\_\_\_\_  
Greg Ojeda, Council Member

City of

# CORCORAN

FOUNDED 1914

A MUNICIPAL CORPORATION

STAFF REPORT  
ITEM #: 3

**MEMORANDUM**

**TO:** City Council

**FROM:** Soledad Ruiz-Nunez, Finance Director

**DATE:** September 27, 2022

**MEETING DATE:** September 27, 2022

**SUBJECT:** Warrant Register

**Recommendation:**

Consider approval of the warrant register(s).

**Discussion:**

The attached appropriations are for services and supplies utilized by City Departments in order to maintain services for the community. The warrant register(s) will be reviewed at the upcoming meeting and staff can address any questions from Council Members.

**Budget Impact:**

The warrant register includes expenses approved in the Fiscal Year 2022/2023 Budget and may include items which will be addressed through Budget Amendments.

**Attachments:**

- Warrant Register #1 for warrant request date: 09/12/2022 FY22
- Warrant Register #2 for warrant request date: 09/12/2022 FY23
- Warrant Register #3 for warrant request date: 09/21/2022 FY22
- Warrant Register #4 for warrant request date: 09/21/2022 FY23

#1

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 09/12/2022 - 3:11 PM  
Warrant Request Date: 9/12/2022  
DAC Fund:

Batch: 00522.09.2022 - Wrnt Rgstr 9/27/22 fy 2022

Line	Claimant	Amount
1	American Office Solutions, LLC	4,060.00
2	Business Card- Bank of America Credit Cards	3,109.89
3	Dept of Conservation	1,481.30
4	Employment Development Dept	308.05
5	PG&E	3,961.92
Page Total:		\$12,921.16
Grand Total:		\$12,921.16

Page Total: \$12,921.16

# Accounts Payable

## Voucher Approval List



User: spineda  
 Printed: 09/12/2022 - 3:13PM  
 Batch: 00522.09.2022 - Wrnt Rgstr 9/27/22 fy 2022

Warrant Date	Vendor	Description	Account Number	Amount
9/12/2022	American Office Solutions, LLC	ROUND TRIP MILEAGE REG SERVICE TICKET T202201180021	104-432-300-201	360.00
9/12/2022	American Office Solutions, LLC	SERVICE MILEAGE	104-421-300-181	480.00
9/12/2022	American Office Solutions, LLC	PW TRAINING ROOM ROUNDTrip MILES	104-432-300-200	240.00
9/12/2022	American Office Solutions, LLC	WTP ROUNDTrip MILES	105-437-300-200	120.00
9/12/2022	American Office Solutions, LLC	PROP 68 GATEWAY PARK CAMERAS ROUND TRIP MILEAGE	307-449-300-200	120.00
9/12/2022	American Office Solutions, LLC	MILEAGE 3/2/22 CAMERAS	104-406-300-200	120.00
9/12/2022	American Office Solutions, LLC	4/18/22 ROUND TRIP SURFACE PROS 120	145-410-300-200	120.00
9/12/2022	American Office Solutions, LLC	5/20/22 ROUND TRIP BUS CAMERAS	145-410-300-200	120.00
9/12/2022	American Office Solutions, LLC	SERVICE MILEAGE	104-421-300-181	120.00
9/12/2022	American Office Solutions, LLC	BATTERY BACK UP AT PW OFFICE ROUND TRIP MILEAGE	104-431-300-200	120.00
9/12/2022	American Office Solutions, LLC	WWTP ROUND TRIP MILEAGE	120-435-300-200	120.00
9/12/2022	American Office Solutions, LLC	PROP 68 CAMERAS AT GATEWAY PARK	307-449-300-200	120.00
9/12/2022	American Office Solutions, LLC	3/2/22 ROUND TRIP SPEAKER ISSUES	104-406-300-200	120.00
9/12/2022	American Office Solutions, LLC	MILEAGE 5/7/22 CAMERAS	104-406-300-200	120.00
9/12/2022	American Office Solutions, LLC	MILEAGE 5/19/22 CAMERAS	104-406-300-200	120.00
9/12/2022	American Office Solutions, LLC	PW TRAINING ROOM ROUND TRIP MILES	104-432-300-200	240.00
9/12/2022	American Office Solutions, LLC	DOWNTOWN CAMERA REPLC	104-406-300-200	1,300.00
9/12/2022	Business Card- Bank of America Credit Cards	PAYMENTUS CORP SERVICE FEE FACILITY ID2688	120-435-300-160	72.59
9/12/2022	Business Card- Bank of America Credit Cards	SJVAPCD PROJECT #1212777 FACILITY ID2688	120-435-300-160	3,037.30
9/12/2022	Dept of Conservation	SMIP QUARTERLY REPORT AND FEE 1ST QTR 2022	104-000-202-013	587.30
9/12/2022	Dept of Conservation	SMIP QUARTERLY REPORT AND FEE 2ND QTR 2022	104-000-202-013	442.26
9/12/2022	Dept of Conservation	SMIP QUARTERLY REPORT AND FEE 3RDQTR 2021	104-000-202-013	219.26
9/12/2022	Dept of Conservation	SMIP QUARTERLY REPORT AND FEE 4TH QTR 2021	104-000-202-013	232.48
9/12/2022	Employment Development Dept	UNDERPAYMENT EMPL TAX /PENALTIES/INTEREST FOR APF	104-405-300-200	308.05
9/12/2022	PG&E	ACCT#5304135173-4	111-601-300-240	74.27
9/12/2022	PG&E	ACCT#5304135173-4	111-603-300-240	10.42
9/12/2022	PG&E	ACCT#5304135173-4	111-604-300-240	97.24
9/12/2022	PG&E	ACCT#5304135173-4	104-412-300-240	11.33
9/12/2022	PG&E	ACCT#5304135173-4	109-434-300-240	3,768.66
<b>Warrant Total:</b>				<b>12,921.16</b>

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 09/12/2022 - 3:26PM  
Warrant Request Date: 9/12/2022  
DAC Fund:

Batch: 00502.09.2022 - Wrnt Rgstr 9/27/22 fy 2023

Line	Claimant	Amount
1	A & M Consulting Engineers	2,210.00
2	American Office Solutions, LLC	11,922.59
3	Best Deal Food Co Inc.	25.40
4	Big Statues	6,233.33
5	BNI Building News	122.24
6	Business Card- Bank of America Credit Cards	28,526.09
7	City of Corcoran	156.41
8	College of the Sequoias	300.00
9	Corcoran Publishing Company	72.00
10	Curtis Blue Line	1,466.90
11	Dept of Justice	49.00
12	EverBridge Inc.	4,370.91
13	Frontier Communications	1,458.43
14	Gary V. Burrows Inc.	3,175.39
15	GMS, Inc.	127.50
16	Gonzalez Lawn Service	140.00
17	Keenan & Associates	750.87
18	Kings County Clerk	23.00
19	Kings County Glass	556.88
20	Kings Industrial Occ. Med. Ctr., Inc.	95.00
21	Kings Waste & Recycling	45,349.86
22	MES-Medical Eye Services	7.47
23	Navia Benefit Solutions	35.00
24	ODP Business Solutions	1,673.68
25	PG&E	27,542.12
26	PLIC-SBD Grand Island	40.68
27	Prime Towing & Transport, Inc.	500.00
28	Richard's Chevrolet	190.59
29	Springbrook Holding Company LLC	1,695.50
30	The Gas Company	229.55
31	Tule Trash Company	5,764.27
32	Verizon Wireless	418.11
<b>Page Total:</b>		<b>\$145,228.77</b>
<b>Grand Total:</b>		<b>\$145,228.77</b>

Page Total: \$145,228.77

# Accounts Payable

## Voucher Approval List



User: spineda  
 Printed: 09/12/2022 - 3:27PM  
 Batch: 00502.09.2022 - Wrmt Rgstr 9/27/22 fy 2023

Warrant Date	Vendor	Description	Account Number	Amount
9/12/2022	A & M Consulting Engineers	FOX RUN STREET LIGHT ELECT PLAN	104-406-300-200	310.00
9/12/2022	A & M Consulting Engineers	STARBUCKS TURNING MOVE/REPORT	104-406-300-200	310.00
9/12/2022	A & M Consulting Engineers	FM 22-04 TONY BLETRAM REVIEW	104-406-300-200	140.00
9/12/2022	A & M Consulting Engineers	FM 22-04 2ND REVIEW	104-406-300-200	280.00
9/12/2022	A & M Consulting Engineers	GAS STATION 43 CIVIL SET REVIEW	104-406-300-200	232.50
9/12/2022	A & M Consulting Engineers	ADVENTIST HEALTH SP CIVIL REVIEW	104-406-300-200	387.50
9/12/2022	A & M Consulting Engineers	NEW TEMPLET FINAL MAPS 9/1/22	104-406-300-200	330.00
9/12/2022	A & M Consulting Engineers	NEW TEMPLET FINAL MAPS 9/2/22	104-406-300-200	220.00
9/12/2022	American Office Solutions, LLC	ROUND TRIP MILEAGE REGULAR SVC TICKET T202201180021	104-432-300-201	120.00
9/12/2022	American Office Solutions, LLC	MIKRO TIK ACCESS POINT	105-437-300-200	104.24
9/12/2022	American Office Solutions, LLC	NEW ROUTER & INSTALL FOR SCADA SYSTEM	105-437-300-200	263.70
9/12/2022	American Office Solutions, LLC	MEASURE A CAMERAS AT JOHN MAROOT PARK	138-413-300-200	10,284.65
9/12/2022	American Office Solutions, LLC	AFTERHOURS SVC	104-421-300-181	150.00
9/12/2022	American Office Solutions, LLC	AFTERHRS SVC	104-421-300-181	1,000.00
9/12/2022	Best Deal Food Co Inc.	AC/KENNELS	104-421-300-203	25.40
9/12/2022	Big Statues	Raymond Lerma Bust Statue	138-413-300-210	6,233.33
9/12/2022	BNI Building News	2023 ARCHITECTS SQUARE	104-406-300-170	122.24
9/12/2022	Business Card- Bank of America Credit Cards	AMAZON: YARD GATE REMOTES	104-431-300-200	81.03
9/12/2022	Business Card- Bank of America Credit Cards	AMAZON BATTERIES	104-412-300-210	9.73
9/12/2022	Business Card- Bank of America Credit Cards	CRWA T3 REVIEW FOR D ARREDONDO	105-437-300-270	275.00
9/12/2022	Business Card- Bank of America Credit Cards	PBM SPRAY RIG REPAIRS	105-437-300-140	546.25
9/12/2022	Business Card- Bank of America Credit Cards	USPS MAIL DOCS	105-437-300-210	8.95
9/12/2022	Business Card- Bank of America Credit Cards	AWWA; TRAINING J FAULKNER	105-437-300-270	499.00
9/12/2022	Business Card- Bank of America Credit Cards	WECO ANNULA ROOTSTOCK TRAINING FOR M CHAVEZ & D	120-435-300-270	260.00
9/12/2022	Business Card- Bank of America Credit Cards	USP PLASTICS CORP SUPPLIES	105-437-300-210	236.67
9/12/2022	Business Card- Bank of America Credit Cards	AMAZON OFFICE CLEANING SUPPLIES	120-435-300-210	66.71
9/12/2022	Business Card- Bank of America Credit Cards	AMAZON FILTERS 50% RAO/DRAGADOS	136-415-300-210	222.37
9/12/2022	Business Card- Bank of America Credit Cards	AMAZON FILTERS 50% RAO/DRAGADOS	104-432-300-210	222.36
9/12/2022	Business Card- Bank of America Credit Cards	AMAZON FILTERS CITY HALL	104-432-300-210	203.16
9/12/2022	Business Card- Bank of America Credit Cards	CSMFO TRAINING C VILLEGAS & J FAULKNER	104-431-300-200	300.00
9/12/2022	Business Card- Bank of America Credit Cards	CSMFO TRAINING D ZABLE	105-437-300-270	150.00
9/12/2022	Business Card- Bank of America Credit Cards	AMAZON FILTERS	104-432-300-210	78.85
9/12/2022	Business Card- Bank of America Credit Cards	PIZZA FACTORY MEETING TRAINING	104-431-300-210	89.47
9/12/2022	Business Card- Bank of America Credit Cards	SUBWAY CARDS	104-431-300-210	25.00

9/12/2022	Business Card- Bank of America Credit Cards USPLASTICS CORP: SUPPLIES	105-437-300-210	67.00
9/12/2022	Business Card- Bank of America Credit Cards LIONS GATE HOTEL: D ARREDONDO FOR T3 REVIEW TRAINI	105-437-300-270	250.44
9/12/2022	Business Card- Bank of America Credit Cards AMAZON TRAILER LATCH UNIT 238	145-410-300-140	25.92
9/12/2022	Business Card- Bank of America Credit Cards DMV CLASS B TRAINING M CHAVEZ	120-435-300-270	86.79
9/12/2022	Business Card- Bank of America Credit Cards ESRI ANNUAL SUBSCRIPTION	105-437-300-200	350.00
9/12/2022	Business Card- Bank of America Credit Cards AMAZON JUMP STARTER	109-434-300-210	441.81
9/12/2022	Business Card- Bank of America Credit Cards AMAZON SAFETY VESTS	120-435-300-210	38.94
9/12/2022	Business Card- Bank of America Credit Cards AMAZON OFFICE SUPPLIES	120-435-300-210	50.31
9/12/2022	Business Card- Bank of America Credit Cards WTP VAC TRAILER FILTERS	105-437-300-260	57.33
9/12/2022	Business Card- Bank of America Credit Cards AMAZON PAINT SPRAY MACHINE	109-434-300-260	43.31
9/12/2022	Business Card- Bank of America Credit Cards USPS MAIL DOCS	105-437-300-210	8.95
9/12/2022	Business Card- Bank of America Credit Cards FUEL CHARGE	104-421-300-250	56.03
9/12/2022	Business Card- Bank of America Credit Cards TAX TITLE SVC 1630 BREWER	311-408-300-200	1,150.00
9/12/2022	Business Card- Bank of America Credit Cards ADOBE ACROBAT	104-431-300-200	12.99
9/12/2022	Business Card- Bank of America Credit Cards PROP 68 SPLASHPAD VISUAL 6 GRAPHICS BURNHAM SMITH	138-413-300-200	81.38
9/12/2022	Business Card- Bank of America Credit Cards SURFACE PRO CHARGERS AND IPHONE CASES	145-410-300-210	201.18
9/12/2022	Business Card- Bank of America Credit Cards USB PORTS FOR SURFACE PROS	145-410-300-210	111.92
9/12/2022	Business Card- Bank of America Credit Cards BUS PAINT CORRECTION AND SEALANT.	145-410-300-260	500.00
9/12/2022	Business Card- Bank of America Credit Cards INTERIOR SANITIZED	145-410-300-216	150.00
9/12/2022	Business Card- Bank of America Credit Cards 2023 ENR SQUQRE FOOT COSTBOOK	104-406-300-170	123.31
9/12/2022	Business Card- Bank of America Credit Cards ONE YEAR RENEWAL SUBSRIPTION RENEWAL	104-406-300-170	246.00
9/12/2022	Business Card- Bank of America Credit Cards ARCO FUEL CHARGE	104-406-300-210	70.18
9/12/2022	Business Card- Bank of America Credit Cards AMAZON KEYBOARD	104-406-300-210	81.64
9/12/2022	Business Card- Bank of America Credit Cards SUPPLIES FOR COUNCIL CHAMBER	104-401-300-210	33.25
9/12/2022	Business Card- Bank of America Credit Cards SUPPLIES FOR COUNCIL CHAMBER	104-432-300-210	120.00
9/12/2022	Business Card- Bank of America Credit Cards SUPPLIES FOR COUNCIL CHAMBER	104-432-300-210	37.78
9/12/2022	Business Card- Bank of America Credit Cards SB1383 GRANT PURCHASE	112-436-300-205	144.75
9/12/2022	Business Card- Bank of America Credit Cards SUPPLIES FOR COUNCIL CHAMBERS	104-401-300-210	47.99
9/12/2022	Business Card- Bank of America Credit Cards HIGH SPEED RAIL DOCS RETURNED	104-402-300-200	78.49
9/12/2022	Business Card- Bank of America Credit Cards CM DEPT SUPPLIES	104-402-300-210	97.91
9/12/2022	Business Card- Bank of America Credit Cards SB1383 GRANT PURCHASES	112-436-300-205	126.84
9/12/2022	Business Card- Bank of America Credit Cards SB1383 GRANT PURCHASE	112-436-300-205	626.81
9/12/2022	Business Card- Bank of America Credit Cards CM DEPT SUPPLIES	104-402-300-210	30.65
9/12/2022	Business Card- Bank of America Credit Cards HS RAIL DOCS MAILED	104-402-300-200	8.95
9/12/2022	Business Card- Bank of America Credit Cards CM DEPT SUPPLIES	104-402-300-210	14.06
9/12/2022	Business Card- Bank of America Credit Cards SB1383 GRANT PURCHASES	112-436-300-205	701.28
9/12/2022	Business Card- Bank of America Credit Cards SUPPLIES FOR COUNCIL CHAMBERS	104-432-300-210	29.12
9/12/2022	Business Card- Bank of America Credit Cards DANIEL T COURSE COST	104-421-300-270	895.00
9/12/2022	Business Card- Bank of America Credit Cards DANIEL T CC PROCESSING FEE	104-421-300-270	23.72
9/12/2022	Business Card- Bank of America Credit Cards DRONE DEPT	104-421-300-210	1,893.29
9/12/2022	Business Card- Bank of America Credit Cards MEMO BOOKS	104-421-300-150	11.53
9/12/2022	Business Card- Bank of America Credit Cards BATTERIES, OFFICE SUPPLIES	104-421-300-150	137.92
9/12/2022	Business Card- Bank of America Credit Cards COFFEE CREAMER	104-421-300-150	37.35
9/12/2022	Business Card- Bank of America Credit Cards CONT-WIPES, HAND SANITIZER	104-421-300-210	172.54

9/12/2022	Business Card- Bank of America Credit Cards BLAZER FOR PD PHOTO	104-421-300-230	86.06
9/12/2022	Business Card- Bank of America Credit Cards PUBLIC SAFETY DISPATCHER COURSE	104-421-300-270	-30.00
9/12/2022	Business Card- Bank of America Credit Cards COMCAST ACCT#41872	104-432-300-220	291.09
9/12/2022	Business Card- Bank of America Credit Cards COMCAST ACCT#30566	104-421-300-220	599.28
9/12/2022	Business Card- Bank of America Credit Cards COMCAST ACCT#30566	104-421-300-220	2,546.55
9/12/2022	Business Card- Bank of America Credit Cards COMCAST ACCT#177130	120-435-300-220	256.67
9/12/2022	Business Card- Bank of America Credit Cards CSMFO TRAINING-LEADERSHIP	104-405-300-270	150.00
9/12/2022	Business Card- Bank of America Credit Cards OFFICE DEPOT INK TONER FOR S PINEDA'S OFFICE PRINTER	104-405-300-150	199.18
9/12/2022	Business Card- Bank of America Credit Cards EARTHLINK	104-401-300-157	39.95
9/12/2022	Business Card- Bank of America Credit Cards ORBIS KITCHEN COLLECTOR ORGANIC	112-436-300-205	-8,440.90
9/12/2022	Business Card- Bank of America Credit Cards NATIONAL NIGHT OUT ROSA BROTHERS	104-421-300-200	600.00
9/12/2022	Business Card- Bank of America Credit Cards MEASURE A POOL SLIDE REPAIR	138-413-300-140	5,530.01
9/12/2022	Business Card- Bank of America Credit Cards AUDIT PREP LUNCH	104-405-300-200	71.68
9/12/2022	Business Card- Bank of America Credit Cards SB1383 BUSH SYSTEMS	112-436-300-205	7,234.92
9/12/2022	Business Card- Bank of America Credit Cards SB1838 BUSH SYSTEM INTERNATIONAL TRANSACTION FEE	112-436-300-205	217.05
9/12/2022	Business Card- Bank of America Credit Cards HELMETS AND PADS	104-421-300-154	227.28
9/12/2022	Business Card- Bank of America Credit Cards COPY PAPER	104-421-300-150	34.16
9/12/2022	Business Card- Bank of America Credit Cards UNIT DETAIL	104-421-300-260	81.50
9/12/2022	Business Card- Bank of America Credit Cards CAR COVER AND STRAPS	104-421-300-260	82.81
9/12/2022	Business Card- Bank of America Credit Cards CAR COVER AND STRAPS	104-421-300-260	22.29
9/12/2022	Business Card- Bank of America Credit Cards LAMINATOR SHEETS	104-421-300-150	15.14
9/12/2022	Business Card- Bank of America Credit Cards KLEENEX	104-421-300-150	34.18
9/12/2022	Business Card- Bank of America Credit Cards FEDEX EVIDENCE	104-432-300-152	44.12
9/12/2022	Business Card- Bank of America Credit Cards COFFEE	104-421-300-150	100.34
9/12/2022	Business Card- Bank of America Credit Cards PIC FRAME	104-421-300-150	43.25
9/12/2022	Business Card- Bank of America Credit Cards MATERIAL FOR DISPLAY BACKGROUND	104-421-300-150	16.23
9/12/2022	Business Card- Bank of America Credit Cards LEADS, BOWLS, CARRIERS	104-421-300-203	463.30
9/12/2022	Business Card- Bank of America Credit Cards GLUE	104-421-300-150	21.08
9/12/2022	Business Card- Bank of America Credit Cards RESERVATION.COM SVC CHARGE	104-421-300-270	19.99
9/12/2022	Business Card- Bank of America Credit Cards RESERVATION.COM SVC CHARGE	104-421-300-270	19.99
9/12/2022	Business Card- Bank of America Credit Cards RESERVATION.COM SVC CHARGE	104-421-300-270	19.99
9/12/2022	Business Card- Bank of America Credit Cards FEDEX EVIDENCE	104-432-300-152	63.35
9/12/2022	Business Card- Bank of America Credit Cards SHERATON DANIEL TRAVIS CSI 8/7-12/22	104-421-300-270	1,154.28
9/12/2022	Business Card- Bank of America Credit Cards SHERATON DANIEL TRAVIS CSI 8/14-19/22	104-421-300-270	1,048.85
9/12/2022	Business Card- Bank of America Credit Cards ENVELOPES	104-421-300-150	76.24
9/12/2022	Business Card- Bank of America Credit Cards TONER	104-421-300-150	169.50
9/12/2022	Business Card- Bank of America Credit Cards BEWARDER S CLASS	104-421-300-270	97.85
9/12/2022	Business Card- Bank of America Credit Cards INK PENS	104-421-300-150	30.20
9/12/2022	Business Card- Bank of America Credit Cards BUSINESS CARDS	104-421-300-150	55.75
9/12/2022	Business Card- Bank of America Credit Cards PFARR S HOTEL	104-421-300-270	344.74
9/12/2022	Business Card- Bank of America Credit Cards 20F3 PHOTOSHOOT PAYMENT	104-421-300-210	262.50
9/12/2022	Business Card- Bank of America Credit Cards PADAMA G ICI	104-421-300-270	723.83
9/12/2022	Business Card- Bank of America Credit Cards THUMB TACKS	104-421-300-150	6.48
9/12/2022	Business Card- Bank of America Credit Cards FEDEX EVIDNECE	104-432-300-152	44.58



9/12/2022	Business Card- Bank of America Credit Cards	FFARR, S HOTEL EXTRADITION	104-421-300-270	163.61
9/12/2022	Business Card- Bank of America Credit Cards	MCALISTER COURSE	104-421-300-270	280.00
9/12/2022	Business Card- Bank of America Credit Cards	FFARR COURSE	104-421-300-270	280.00
9/12/2022	Business Card- Bank of America Credit Cards	GRANDMOTHER FUNERAL DANIEL TRAVIS	104-421-300-150	60.00
9/12/2022	Business Card- Bank of America Credit Cards	SEAT CUSHION DISPATCH	104-421-300-210	43.29
9/12/2022	Business Card- Bank of America Credit Cards	30F3 PHOTOSHOOT PAYMENT CITY COUNCIL	104-421-300-210	135.00
9/12/2022	Business Card- Bank of America Credit Cards	PRIME MEMBERSHIP ANNUAL	104-421-300-150	139.64
9/12/2022	City of Coronan	1116 SHERMAN	301-430-300-316	154.72
9/12/2022	City of Coronan	1630 BREWER	301-430-300-316	1.69
9/12/2022	College of the Sequoias	HARRIS	104-421-300-270	150.00
9/12/2022	College of the Sequoias	CHAVARRIA	104-421-300-270	150.00
9/12/2022	Cororan Publishing Company	NIXEL 8/4 AND 8/18/22	104-421-300-156	72.00
9/12/2022	Curtis Blue Line	VESTS FRANCO	114-414-300-210	1,466.90
9/12/2022	Dept of Justice	LIVE SCAN FEE FOR PEDRO ORTIZ	120-435-300-200	49.00
9/12/2022	Everbridge Inc.	NIXLE ENGAGE ANNUAL	315-421-300-200	4,370.91
9/12/2022	Frontier Communications	ACCT#20914815380301985	136-415-300-200	46.51
9/12/2022	Frontier Communications	ACCT#55999210200731195	104-421-300-220	315.75
9/12/2022	Frontier Communications	ACCT#55999286801122995	104-432-300-220	82.91
9/12/2022	Frontier Communications	ACCT#55999214080910985	104-432-300-220	131.28
9/12/2022	Frontier Communications	ACCT#55999212160621185	120-435-300-220	111.64
9/12/2022	Frontier Communications	ACCT#55999241850629065	105-437-300-220	547.05
9/12/2022	Frontier Communications	ACCT#55999212160621185	145-410-300-220	223.29
9/12/2022	Gary V. Burrows Inc.	FUEL STATEMENT	104-421-300-250	1,436.05
9/12/2022	Gary V. Burrows Inc.	FUEL STATEMENT	104-431-300-250	110.23
9/12/2022	Gary V. Burrows Inc.	FUEL STATEMENT	104-433-300-250	165.02
9/12/2022	Gary V. Burrows Inc.	FUEL STATEMENT	109-434-300-250	603.22
9/12/2022	Gary V. Burrows Inc.	FUEL STATEMENT	105-437-300-250	860.87
9/12/2022	GMS, Inc.	#829 RED FLAG ANNUAL SUPP MAINT	178-441-300-200	45.00
9/12/2022	GMS, Inc.	#805 LOAN INVOICING ANN SUPP MAINT	178-441-300-200	82.50
9/12/2022	Gonzalez Lawn Service	LAWN SVC X2 1116 SHERMAN	301-430-300-200	70.00
9/12/2022	Gonzalez Lawn Service	LAWN SVC X2 1630 BREWER	301-430-300-200	70.00
9/12/2022	Keenan & Associates	SEPT 2022 PREMIUMS S FRANCO	104-421-200-120	750.87
9/12/2022	Kings County Clerk	RELEASE	301-430-300-200	20.00
9/12/2022	Kings County Clerk	IMAGE	301-430-300-200	3.00
9/12/2022	Kings County Glass	WINDSHIELD RPLC CHIEF	104-432-300-260	556.88
9/12/2022	Kings Industrial Occ. Med. Ctr., Inc.	PHYSICAL EXAM DOT M CHAVEZ	105-437-300-200	95.00
9/12/2022	Kings Waste & Recycling	GREEN WASTE 205.93 UNITS/TONS	112-436-300-192	8,237.20
9/12/2022	Kings Waste & Recycling	BLUB CANS 88.90 UNITS/TONS	112-436-300-192	3,556.00
9/12/2022	Kings Waste & Recycling	MISC COMD 580.36 UNITS/TONS	112-436-300-192	33,556.66
9/12/2022	MES-Medical Eye Services	SEPT PREMIUMS S FRANCO	104-421-200-120	7.47
9/12/2022	Navaa Benefit Solutions	COBRA ADMIN AUG 2022	104-402-300-200	35.00
9/12/2022	ODP Business Solutions	OFFICE SUPPLIES	104-432-300-210	396.77
9/12/2022	ODP Business Solutions	OFFICE SUPPLIES	104-432-300-210	71.21
9/12/2022	ODP Business Solutions	OFFICE SUPPLIES	104-405-300-150	113.50

9/12/2022	ODP Business Solutions	OFFICE SUPPLIES	104-432-300-210	221.22
9/12/2022	ODP Business Solutions	OFFICE SUPPLIES	104-406-300-210	356.79
9/12/2022	ODP Business Solutions	OFFICE SUPPLIES	104-432-300-210	192.60
9/12/2022	ODP Business Solutions	OFFICE SUPPLIES	104-406-300-210	82.83
9/12/2022	ODP Business Solutions	OFFICE SUPPLIES	104-432-300-210	40.58
9/12/2022	ODP Business Solutions	OFFICE SUPPLIES	104-432-300-210	16.23
9/12/2022	ODP Business Solutions	OFFICE SUPPLIES	104-405-300-150	122.24
9/12/2022	ODP Business Solutions	OFFICE SUPPLIES	104-432-300-210	59.71
9/12/2022	PG&E	ACCT 5304135173-4	111-602-300-200	280.54
9/12/2022	PG&E	ACCT 5304135173-4	111-601-300-240	78.60
9/12/2022	PG&E	ACCT 5304135173-4	111-603-300-240	12.82
9/12/2022	PG&E	ACCT 5304135173-4	111-604-300-240	84.63
9/12/2022	PG&E	ACCT 5304135173-4	104-412-300-240	12.46
9/12/2022	PG&E	ACCT 5304135173-4	109-434-300-240	5,218.62
9/12/2022	PG&E	ACCT 5304135173-4	111-605-300-200	83.38
9/12/2022	PG&E	ACCT 02640094583	301-430-300-316	266.15
9/12/2022	PG&E	ACCT 13015938064	104-432-300-240	6,320.12
9/12/2022	PG&E	ACCT 84659647279	301-430-300-316	9.87
9/12/2022	PG&E	ACCT 94172356415	301-430-300-316	9.93
9/12/2022	PG&E	ACCT 12268278483	105-437-300-240	13,930.14
9/12/2022	PG&E	ACCT 27777837660	105-437-300-240	1,234.86
9/12/2022	PLIC-SBD Grand Island	SEPT 2022 PREMIUMS S FRANCO	104-421-200-120	40.68
9/12/2022	Prime Towing & Transport, Inc.	TOWING C2201473	104-421-300-210	250.00
9/12/2022	Prime Towing & Transport, Inc.	TOWING C2201473	104-421-300-210	250.00
9/12/2022	Richard's Chevrolet	SERVICE REPAIR HOOD 242	104-421-300-260	190.59
9/12/2022	Springbrook Holding Company LLC	AUG 2022 ONLINE PAYMENTS	105-437-300-200	847.74
9/12/2022	Springbrook Holding Company LLC	AUG 2022 ONLINE PAYMENTS	112-436-300-200	423.88
9/12/2022	Springbrook Holding Company LLC	AUG 2022 ONLINE PAYMENTS	120-435-300-200	254.33
9/12/2022	Springbrook Holding Company LLC	AUG 2022 ONLINE PAYMENTS	121-439-300-200	169.55
9/12/2022	The Gas Company	ACCT 05463252576	104-432-300-242	22.91
9/12/2022	The Gas Company	ACCT 11971525008	104-432-300-242	175.88
9/12/2022	The Gas Company	ACCT 06301527005	120-435-300-242	16.46
9/12/2022	The Gas Company	ACCT 12602978541	104-432-300-242	14.30
9/12/2022	Tule Trash Company	AUGUST 2022 MISC CHARGES, CONTAMINATION, AND OVER	112-436-300-200	221.41
9/12/2022	Tule Trash Company	DUMP FEE	112-436-300-192	565.14
9/12/2022	Tule Trash Company	PULL FEE	112-436-300-200	1,172.70
9/12/2022	Tule Trash Company	DUMP FEE PRISON1	112-436-300-192	724.76
9/12/2022	Tule Trash Company	PULL FEE PRISON1	112-436-300-200	1,049.60
9/12/2022	Tule Trash Company	DUMP FEE PRISON2	112-436-300-192	515.54
9/12/2022	Tule Trash Company	PULL FEE PRISON2	112-436-300-200	1,515.12
9/12/2022	Verizon Wireless	DATA AUG 2022	104-421-300-221	418.11

**Warrant Total: 145,228.77**

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
 Printed: 09/21/2022 - 3:56PM  
 Warrant Request Date: 9/21/2022  
 DAC Fund:

Batch: 00503.09.2022 - Wmnt Rgstr 9/27/22 fy 2022

Line	Claimant	Amount
1	Az Auto Parts	383.15
2	BSK Associates	300.00
3	Cannon Financial Services, Inc.	161.91
4	Chemical Waste Management Inc	39.70
5	Cooks Communications	23,971.87
6	Felder Communications	779.50
7	Kings County Assn of Govnt	2,146.00
8	Pizza Factory	215.99
<b>Page Total:</b>		<b>\$27,998.12</b>
<b>Grand Total:</b>		<b>\$27,998.12</b>

Page Total: \$27,998.12

# Accounts Payable

## Voucher Approval List



User: spineda  
 Printed: 09/21/2022 - 3:58PM  
 Batch: 00503.09.2022 - Wrnt Rgstr 9/27/22 fy 2022

Warrant Date	Vendor	Description	Account Number	Amount
9/21/2022	Az Auto Parts	WWTP BATTERY	120-435-300-210	177.90
9/21/2022	Az Auto Parts	WTP SUPPLIES	105-437-300-210	116.86
9/21/2022	Az Auto Parts	WWTP BATTERY	120-435-300-210	57.68
9/21/2022	Az Auto Parts	UNIT 189 MATS	105-437-300-210	30.71
9/21/2022	BSK Associates	PROP 68 GRANT GATEWAY PARK INSPCT & TESTING	307-449-500-530	300.00
9/21/2022	Cannon Financial Services, Inc.	COLOR AND BW METER	104-421-300-180	161.91
9/21/2022	Chemical Waste Management Inc	FEEs	105-437-300-193	39.70
9/21/2022	Cooks Communications	NEW UNIT DC	114-414-500-540	6,132.63
9/21/2022	Cooks Communications	NEW UNIT PATROL	114-414-500-540	17,839.24
9/21/2022	Felder Communications	RADIO MAINT & REPAIR	145-410-300-141	51.50
9/21/2022	Felder Communications	RADIO MAINT & REPAIR	104-412-300-141	34.00
9/21/2022	Felder Communications	RADIO MAINT & REPAIR	104-421-300-141	490.00
9/21/2022	Felder Communications	RADIO MAINT & REPAIR	104-431-300-141	42.50
9/21/2022	Felder Communications	RADIO MAINT & REPAIR	109-434-300-141	51.00
9/21/2022	Felder Communications	RADIO MAINT & REPAIR	120-435-300-141	34.00
9/21/2022	Felder Communications	RADIO MAINT & REPAIR	105-437-300-141	59.50
9/21/2022	Felder Communications	RADIO MAINT & REPAIR	121-439-300-141	17.00
9/21/2022	Kings County Assn of Govn't	21-22 SHARE KCAG	104-406-300-206	2,146.00
9/21/2022	Pizza Factory	PIZZA PARTY FOR RAC PAL TEAM	331-425-300-200	215.99
<b>Warrant Total:</b>				<b>27,998.12</b>

#4

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 09/21/2022 - 4:16PM  
Warrant Request Date: 9/21/2022  
DAC Fund:

Batch: 00524.09.2022 - Wrnt Rgstr 9/27/22 fy 2023

Line	Claimant	Amount
1	A & M Consulting Engineers	14,707.25
2	A+ Quality Concrete Construction Inc.	5,037.10
3	Amtrak	1,625.00
4	Amtrak	1,625.00
5	Amtrak	530.00
6	Amtrak	530.00
7	Auto Zone, Inc.	321.91
8	Az Auto Parts	1,061.69
9	Best Deal Food Co Inc.	17.23
10	Brenntag Pacific, Inc.	15,364.47
11	BSK Associates	4,009.10
12	Cannon Financial Services, Inc.	175.14
13	Central Valley Sweeping LLC	6,380.00
14	Chemical Waste Management Inc	3,039.60
15	City of Corcoran	308.00
16	Corcoran Heating & Air	6,300.00
17	Corcoran Publishing Company	180.00
18	CSJVRMA	165,788.00
19	Data Ticket Inc	200.00
20	Dept of Justice	983.00
21	Direct Distributing, Inc.	1,713.33
22	Ewing Irrigation Products, Inc	1,675.93
23	Fastenal Company	1,499.59
24	Felder Communications	1,559.00
25	Frontier Communications	842.02
26	Frontier Communications	48.04
27	Frontier Communications	250.62
28	Frontier Communications	232.89
29	Grainger Inc	221.13
30	Home Depot Credit Services	276.43
31	Jorgensen & Company	818.79
32	JT2 Inc.	514,264.83
33	Linder Equipment Co	598.00
34	Pizza Factory	9.74
35	Price, Paige & Company	4,940.00
36	The Printer	94.72
37	The Radar Shop	188.00
38	Trans Union LLC	60.00
39	Wells Fargo Bank, N.A.	1,810.40
		<b>Page Total: \$759,285.95</b>
		<b>Grand Total: \$759,285.95</b>
		<b>Page Total: \$759,285.95</b>

# Accounts Payable

## Voucher Approval List



User: spineda  
 Printed: 09/21/2022 - 4:18PM  
 Batch: 00524.09.2022 - Wmt Rgstr 9/27/22 fy 2023

Warrant Date	Vendor	Description	Account Number	Amount
9/21/2022	A & M Consulting Engineers	WELL 5F GRANT: BIRDS, SPECIAL PROVISIONS	105-437-500-519	1,238.45
9/21/2022	A & M Consulting Engineers	PROP 68 GATEWAY PARK: CONST ENGINEERING	307-449-500-530	644.80
9/21/2022	A & M Consulting Engineers	STP FUND: CML 5223-023 PHASE 2 BICYCLE & PED FACILITTE	141-434-300-200	10,032.00
9/21/2022	A & M Consulting Engineers	ATPL 5223 225 ENVIRONMENTAL DOCS	109-434-300-200	1,992.00
9/21/2022	A & M Consulting Engineers	HSIPSL 5223 024 CYCLE 10: PRE CONSTRUCTION DOCS	109-434-300-200	800.00
9/21/2022	A+ Quality Concrete Construction Inc.	WELL 1A CONCRETE WORK	105-437-300-200	5,037.10
9/21/2022	Amtrak	125 ROUND TRIP CORCORAN/HANFORD	145-410-300-292	1,625.00
9/21/2022	Amtrak	125 ROUND TRIP CORCORAN/HANFORD	145-410-300-292	1,625.00
9/21/2022	Amtrak	10 TEN RIDES	145-410-300-292	530.00
9/21/2022	Amtrak	10 TEN RIDES	145-410-300-292	530.00
9/21/2022	Auto Zone, Inc.	FILERS FOR SERVICE UNIT 188	104-406-300-260	16.54
9/21/2022	Auto Zone, Inc.	ADAPTOR HITCH FOR MULE	109-434-300-210	105.68
9/21/2022	Auto Zone, Inc.	BATTER FOR UNIT 188	104-406-300-260	183.20
9/21/2022	Auto Zone, Inc.	RETURNED BATTERY CORE	104-406-300-260	-22.00
9/21/2022	Auto Zone, Inc.	FRONT BRAKE PADS UNIT 202	109-434-300-260	38.49
9/21/2022	Az Auto Parts	SUPPLIES	105-437-300-210	4.62
9/21/2022	Az Auto Parts	WWTP	120-435-300-210	6.46
9/21/2022	Az Auto Parts	CABLES	120-435-300-210	3.47
9/21/2022	Az Auto Parts	STOCK WTP	105-437-300-210	3.54
9/21/2022	Az Auto Parts	WTP CLEANING	105-437-300-210	12.39
9/21/2022	Az Auto Parts	AIR FILTERS UNIT 256	104-421-300-260	38.83
9/21/2022	Az Auto Parts	DEF FLUID FOR UNIT 274	105-437-300-140	57.61
9/21/2022	Az Auto Parts	CLEANING SUPPLIES	105-437-300-210	22.23
9/21/2022	Az Auto Parts	CLEANING SUPPLIES	105-437-300-210	7.86
9/21/2022	Az Auto Parts	SAFETY GLASSES	105-437-300-210	10.81
9/21/2022	Az Auto Parts	CLEANING SUPPLIES	105-437-300-210	13.10
9/21/2022	Az Auto Parts	NEW MIRRORS #208	120-435-300-260	140.10
9/21/2022	Az Auto Parts	CONNECTION HOSE FOR 202	109-434-300-260	18.95
9/21/2022	Az Auto Parts	SUPPLIES	105-437-300-210	6.11
9/21/2022	Az Auto Parts	WIPER BLADES #188	104-406-300-260	10.52
9/21/2022	Az Auto Parts	BUS 216 MINI SWITCH	145-410-300-260	17.47
9/21/2022	Az Auto Parts	BUS 238: DRIVE BELT	145-410-300-260	55.36
9/21/2022	Az Auto Parts	BUS 238: LED MAKER LAMP RED	145-410-300-260	111.77
9/21/2022	Az Auto Parts	SUPPLIES SHOP	104-433-300-210	4.72

9/21/2022	Az Auto Parts	FILTERS FOR UNIT 182	120-435-300-140	70.96
9/21/2022	Az Auto Parts	BATTERY CABLE UNIT 182	120-435-300-140	6.77
9/21/2022	Az Auto Parts	BATTERY CABLE UNIT 182	120-435-300-140	6.77
9/21/2022	Az Auto Parts	CABIN FILTER UNIT 284	105-437-300-260	20.88
9/21/2022	Az Auto Parts	BUS 238: AMBER LED/FREIGHT/PIGTAIL	145-410-300-260	175.46
9/21/2022	Az Auto Parts	FLOORS SWEEP FOR SHOP	104-433-300-210	38.34
9/21/2022	Az Auto Parts	TRAILER LOCK FOR SHOP	104-433-300-210	132.50
9/21/2022	Az Auto Parts	SAND DISC FOR SHOP	104-433-300-210	9.95
9/21/2022	Az Auto Parts	SUPPLIES SHOP	104-433-300-210	32.22
9/21/2022	Az Auto Parts	BUS 167: TURBO DIESEL ENGINE COOLANT RESER	145-410-300-260	7.55
9/21/2022	Az Auto Parts	FINANCE CHARGE	120-435-300-210	3.34
9/21/2022	Az Auto Parts	FINANCE CHARGE	105-437-300-210	3.35
9/21/2022	Az Auto Parts	FIN CHARGE	105-437-300-210	7.68
9/21/2022	Best Deal Food Co Inc.	ICE FOR WTP	105-437-300-210	17.23
9/21/2022	Brenntag Pacific, Inc.	CHEMICALS	105-437-300-219	15,364.47
9/21/2022	BSK Associates	PROP 68 GRANT GATEWAY PARK INSPECT & TESTING	307-449-500-530	2,489.35
9/21/2022	BSK Associates	QUANTI TRAY ARSENIC NITRATE	105-437-300-200	149.25
9/21/2022	BSK Associates	QUANTI TRAY ARSENIC NITRATE	105-437-300-200	74.25
9/21/2022	BSK Associates	QUANTI TRAY TOTAL COLIFORM & E COLI	105-437-300-200	186.75
9/21/2022	BSK Associates	QUANTI TRAY TOTAL COLIFORM & ECOLI	105-437-300-200	20.75
9/21/2022	BSK Associates	WELL SAMPLES	105-437-300-200	362.75
9/21/2022	BSK Associates	QUANTI TRAY ARSENIC NITRATE	105-437-300-200	74.25
9/21/2022	BSK Associates	QUATERLY LAGOON	120-435-300-200	204.00
9/21/2022	BSK Associates	QUANTI TRAY TOTAL COLIFORM AND ECOLI	105-437-300-200	186.75
9/21/2022	BSK Associates	QUANTI TRAY TOTAL COLIFORM AND ECOLI	105-437-300-200	186.75
9/21/2022	BSK Associates	QUANTI TRAY ARSENIC NITRATE	105-437-300-200	74.25
9/21/2022	Cannon Financial Services, Inc.	COPIER SVC RENTAL W/COLOR & BW METER	104-421-300-180	175.14
9/21/2022	Central Valley Sweeping LLC	STREET SWEEPING AUG 2022	112-438-300-200	2,128.00
9/21/2022	Central Valley Sweeping LLC	STREET SWEEPING AUG 2022	109-434-300-200	2,126.00
9/21/2022	Central Valley Sweeping LLC	STREET SWEEPING AUG 2022	121-439-300-200	2,126.00
9/21/2022	Chemical Waste Management Inc	BIN LINER FEE	105-437-300-193	55.00
9/21/2022	Chemical Waste Management Inc	BIN RENTAL FEE	105-437-300-193	465.00
9/21/2022	Chemical Waste Management Inc	SLUDGE REMOVAL	105-437-300-193	2,474.60
9/21/2022	Chemical Waste Management Inc	BIN LINER FEE	105-437-300-193	45.00
9/21/2022	City of Corcoran	PER DIEM GILBERT	104-421-300-270	60.00
9/21/2022	City of Corcoran	PER DIEM PADAMA	104-421-300-270	248.00
9/21/2022	Corcoran Heating & Air	PW ICE MACHINE REPLC	104-432-500-540	6,300.00
9/21/2022	Corcoran Publishing Company	NOTICE TO CONTRACTORS WATER METER INSTALL PROJEC	105-437-300-200	180.00
9/21/2022	CSJVRMA	CRIME SHIELD	104-402-300-130	175.00
9/21/2022	CSJVRMA	CRIME SHIELD	104-405-300-130	175.00
9/21/2022	CSJVRMA	CRIME SHIELD	104-406-300-130	173.00
9/21/2022	CSJVRMA	CRIME SHIELD	104-412-300-130	173.00
9/21/2022	CSJVRMA	CRIME SHIELD	104-421-300-130	173.00
9/21/2022	CSJVRMA	CRIME SHIELD	104-431-300-130	173.00

9/21/2022	CSJVRMA	CRIME SHIELD	104-432-300-130	173.00
9/21/2022	CSJVRMA	CRIME SHIELD	104-433-300-130	173.00
9/21/2022	CSJVRMA	CRIME SHIELD	105-437-300-130	173.00
9/21/2022	CSJVRMA	CRIME SHIELD	112-438-300-130	173.00
9/21/2022	CSJVRMA	CRIME SHIELD	120-435-300-130	173.00
9/21/2022	CSJVRMA	CRIME SHIELD	109-434-300-130	173.00
9/21/2022	CSJVRMA	CRIME SHIELD	145-410-300-130	173.00
9/21/2022	CSJVRMA	CRIME SHIELD	311-408-300-130	173.00
9/21/2022	CSJVRMA	LIABILITY PROGRAM	104-401-300-130	959.67
9/21/2022	CSJVRMA	LIABILITY PROGRAM	104-402-300-130	1,917.78
9/21/2022	CSJVRMA	LIABILITY PROGRAM	104-405-300-130	1,723.56
9/21/2022	CSJVRMA	LIABILITY PROGRAM	104-406-300-130	1,399.93
9/21/2022	CSJVRMA	LIABILITY PROGRAM	104-412-300-130	1,678.06
9/21/2022	CSJVRMA	LIABILITY PROGRAM	138-413-300-130	2,996.53
9/21/2022	CSJVRMA	LIABILITY PROGRAM	104-421-300-130	22,884.20
9/21/2022	CSJVRMA	LIABILITY PROGRAM	104-431-300-130	1,678.06
9/21/2022	CSJVRMA	LIABILITY PROGRAM	104-432-300-130	1,917.78
9/21/2022	CSJVRMA	LIABILITY PROGRAM	104-433-300-130	1,198.61
9/21/2022	CSJVRMA	LIABILITY PROGRAM	109-434-300-130	3,835.56
9/21/2022	CSJVRMA	LIABILITY PROGRAM	112-438-300-130	719.17
9/21/2022	CSJVRMA	LIABILITY PROGRAM	120-435-300-130	3,172.54
9/21/2022	CSJVRMA	LIABILITY PROGRAM	121-439-300-130	493.41
9/21/2022	CSJVRMA	LIABILITY PROGRAM	105-437-300-130	13,184.14
9/21/2022	CSJVRMA	LIABILITY PROGRAM	145-410-300-130	2,803.00
9/21/2022	CSJVRMA	LIABILITY PROGRAM	136-415-300-130	4,368.00
9/21/2022	CSJVRMA	WORKERS COMP	104-402-200-121	2,098.00
9/21/2022	CSJVRMA	WORKERS COMP	104-405-200-121	552.25
9/21/2022	CSJVRMA	WORKERS COMP	104-406-200-121	697.00
9/21/2022	CSJVRMA	WORKERS COMP	104-412-200-121	4,760.25
9/21/2022	CSJVRMA	WORKERS COMP	104-431-200-121	868.75
9/21/2022	CSJVRMA	WORKERS COMP	104-433-200-121	2,304.75
9/21/2022	CSJVRMA	WORKERS COMP	109-434-200-121	3,343.50
9/21/2022	CSJVRMA	WORKERS COMP	112-438-200-121	263.75
9/21/2022	CSJVRMA	WORKERS COMP	120-435-200-121	6,342.50
9/21/2022	CSJVRMA	WORKERS COMP	121-439-200-121	2,181.50
9/21/2022	CSJVRMA	WORKERS COMP	105-437-200-121	10,011.25
9/21/2022	CSJVRMA	WORKERS COMP	145-410-200-121	12,668.75
9/21/2022	CSJVRMA	WORKERS COMP	104-421-200-121	47,279.75
9/21/2022	CSJVRMA	WORKERS COMP	104-432-200-121	1,055.75
9/21/2022	CSJVRMA	WORKERS COMP	301-430-200-121	124.75
9/21/2022	CSJVRMA	WORKERS COMP	178-441-200-121	195.00
9/21/2022	CSJVRMA	WORKERS COMP	177-448-200-121	124.75
9/21/2022	CSJVRMA	WORKERS COMP	179-442-200-121	2.25
9/21/2022	CSJVRMA	WORKERS COMP	110-434-200-121	850.00



9/21/2022	CSJVRMA	WORKERS COMP	311-408-200-121	707.50
9/21/2022	Data Ticket Inc	ADMIN FEE, SSN REQ, ONLINE ACCESS TO CITATION PRCR	(104-406-300-200	200.00
9/21/2022	Dept of Justice	LIVE SCAN FEES AUG 2022	104-421-300-148	983.00
9/21/2022	Direct Distributing, Inc.	PVC PARTS FOR STOCK	105-437-300-210	512.16
9/21/2022	Direct Distributing, Inc.	PVC PARTS AND SUPPLIES	105-437-300-210	125.93
9/21/2022	Direct Distributing, Inc.	2" PARTS FOR BUS WASH	105-437-300-140	364.17
9/21/2022	Direct Distributing, Inc.	PARTS FOR WTP SUPPLIES	105-437-300-210	711.07
9/21/2022	Ewing Irrigation Products, Inc	HOMELESS VANDALISM: SPRINKLERS AT JOHN MAROOT PA	104-412-300-210	1,675.93
9/21/2022	Fastenal Company	MEASURE A: POOL SLIDE REPAIRS	138-413-300-140	1,499.59
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	145-410-300-141	51.50
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	104-412-300-141	34.00
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	104-421-300-141	490.00
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	104-431-300-141	42.50
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	109-434-300-141	51.00
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	120-435-300-141	34.00
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	105-437-300-141	59.50
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	121-439-300-141	17.00
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	145-410-300-141	51.50
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	104-412-300-141	34.00
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	104-421-300-141	490.00
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	104-431-300-141	42.50
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	109-434-300-141	51.00
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	120-435-300-141	34.00
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	105-437-300-141	59.50
9/21/2022	Felder Communications	RADIO MAINT AND REPAIR	121-439-300-141	17.00
9/21/2022	Frontier Communications	ACCT#55999292180711065	105-437-300-220	250.62
9/21/2022	Frontier Communications	ACCT#55999241850629065	105-437-300-220	842.02
9/21/2022	Frontier Communications	ACCT#5599921625091785	120-435-300-220	-8.33
9/21/2022	Frontier Communications	ACCT#5599921625091785	120-435-300-220	56.37
9/21/2022	Frontier Communications	ACCT#55999292180711065	105-437-300-220	232.89
9/21/2022	Grainger Inc	CARDBOARD BINS FOR STATION 2 ORGANIZATION	105-437-300-210	113.13
9/21/2022	Grainger Inc	CABLE FOR TRUCK 285	105-437-300-210	108.00
9/21/2022	Home Depot Credit Services	SUPL FOR STREETS	109-434-300-210	96.34
9/21/2022	Home Depot Credit Services	CRACKED STUCCO AT PD	104-421-300-210	11.23
9/21/2022	Home Depot Credit Services	SUPL FOR STREETS	109-434-300-210	78.06
9/21/2022	Home Depot Credit Services	WTP SUPPLIES	105-437-300-210	90.80
9/21/2022	Jorgensen & Company	FIRE ALARM REPAIR	105-437-300-140	818.79
9/21/2022	JT2 Inc.	PROP 68 GRANT CONSTRUCTION OF GATEWAY PARK	307-449-500-530	512,764.83
9/21/2022	JT2 Inc.	VETS MEMORIAL: GATEWAY PARK	198-475-300-530	1,500.00
9/21/2022	Linder Equipment Co	BUS 170: C-1 CK FOR NO START ISSUE FOUND CODES FOR LI	145-410-300-200	598.00
9/21/2022	Pizza Factory	INMATE MEAL	104-421-300-148	4.87
9/21/2022	Pizza Factory	INMATE MEAL	104-421-300-148	4.87
9/21/2022	Price, Paige & Company	GASB 68	104-405-300-200	1,000.00
9/21/2022	Price, Paige & Company	CONSULT WORK 22	104-405-300-200	3,805.00

9/21/2022	Price, Paige & Company	STATE CONTROLLERS REPORTS	104-405-300-200	135.00
9/21/2022	The Printer	RAFFLE TICKETS PAL	331-425-300-210	94.72
9/21/2022	The Radar Shop	RADAR RE CERT	104-421-300-140	188.00
9/21/2022	Trans Union LLC	PROF SVC/BACKGROUND AUG 2022	104-421-300-200	60.00
9/21/2022	Wells Fargo Bank, N.A.	TEMP WORKER: R BEAVERS	120-435-300-200	452.60
9/21/2022	Wells Fargo Bank, N.A.	TEMP WORKER: R BEAVERS	121-439-300-200	452.60
9/21/2022	Wells Fargo Bank, N.A.	TEMP WORKER: R BEAVERS	120-435-300-200	452.60
9/21/2022	Wells Fargo Bank, N.A.	TEMP WORKER: R BEAVERS	121-439-300-200	452.60
<b>Warrant Total:</b>				<b>759,285.95</b>

**STAFF REPORT  
ITEM #: 6-A**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Greg Gatzka/City Manager

**DATE:** September 20, 2022      **MEETING DATE:** September 27, 2022

**SUBJECT:** Consider Minor Revisions to the Transit Operator I job classification and approve the Transit Operator II position.

**Recommendation:**

Staff requests that Council approve the revisions to the revisions to the Transit Operator I job classification and approve the Transit Operator II position.

**Discussion:**

After review by the City Manager, some revisions were recommended for the Transit Operator I job description, the recommended changes are necessary to refine the job description.

The Transit Operator II position has been forwarded to Local 39 for review and comment, this position will fall under Local 39 representation. The City Manager has conferred with Local 39 and they are good with the job descriptions as presented.

**Budget Impact:**

None. The compensation scale for the Transit Operator I and Transit Operator II will not change and has been approved in the current 2022-2023 budget.

**Attachments:**

Revised Job Classification for the Transit Operator I and new job description for the Transit Operator II position.



## TRANSIT OPERATOR I

Department:	<b>Community Development</b>	FLSA Status:	<b>Non-Exempt</b>
-------------	------------------------------	--------------	-------------------

---

**GENERAL PURPOSE:** Under the direction of the Community Development Director and Transit Coordinator operates a municipal paratransit vehicle; transports passengers to local and/or out-of-town locations; prepares and maintains driver records and logs; performs pre-trip vehicle inspections; cleans and maintains vehicles, bus shelters, depot; and performs other related duties as assigned.

### **TYPICAL DUTIES:**

*The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Responds to dispatch service calls; provides transportation services to customers including senior citizens, disabled individuals, and the general public.
- Picks up, drops off, and transports passengers to requested destinations including residences, stores, senior center facilities, medical facilities, bus stops, routes and/or out-of-town events.
- Responds to passenger inquiries regarding various transit matters; provides special assistance to disabled passengers and/or seniors.
- Conducts pre-trip inspections of assigned passenger bus; checks vehicle gauges, lights, tires, and brakes, monitors vehicle fuel and fluid levels, reports mechanical issues to Supervisor.
- Prepares and maintains driver logs, bus inspection forms, and/or other types of transit documentation.
- Assists in providing staff support for transit operations as required.
- Answers incoming calls and responds to general inquiries regarding the city services.
- Sells transit tickets, collects, and receipts bus and train fees.
- Conducts transit dispatch duties as required; logs and dispatches calls via computer program and or radio.
- Follows State and Federal transit regulations.
- Performs other related duties as assigned or required.

**JOB DESCRIPTION**  
**Transit Operator I**

**MINIMUM QUALIFICATIONS:**

**Education and Experience:**

High School Diploma or equivalent; AND one year experience driving a passenger bus/passenger vehicle; OR an equivalent combination of education and experience.

**Required Licenses or Certifications:**

- A valid California Class B Commercial Driver's License with passenger, and airbrakes endorsement and must obtain a General Public Paratransit Vehicle (GPPV) certification within a year

**Required Knowledge of:**

- Corcoran Depot transit operations, policies, and procedures.
- Regulations governing the delivery of transit services to the public.
- California traffic laws and road rules.
- Principles and practices of passenger safety.
- Paratransit vehicles and methods of operation.
- Customer service standards and protocol.
- Radio 10 Codes
- Must follow all rules and regulations set forth by the Department of Transportation (DOT).

**Required Skill in:**

- Operating and maintaining a municipal passenger bus and or transit vehicles.
- Safely transporting passengers to requested destinations.
- Responding to passenger inquiries and requests for assistance.
- Conducting pre-trip inspections and identifying vehicle maintenance issues.
- Preparing and maintaining driver logs and other transit documentation.
- Establishing and maintaining cooperative working relationships with other staff, passengers, and the general public.
- Basic communication technology programs.

**Physical Demands / Work Environment:**

- Work is performed in the field and in and around transit facilities.
- Subject to driving a passenger vehicle, sitting for extended periods of time, standing, walking, bending, reaching, crouching, and lifting of objects up to 30 pounds.
- Responsible or securing wheelchairs and scooters.
- Exposure to variable weather conditions, general driving hazards, hazardous chemicals, infectious diseases, blood borne pathogens, and bodily fluids is involved.
- All applicants are subject to drug and alcohol testing, and physical testing





## TRANSIT OPERATOR II

Department:	<b>Community Development</b>	FLSA Status:	<b>Non-Exempt</b>
-------------	------------------------------	--------------	-------------------

---

**GENERAL PURPOSE:** Under the direction of the Community Development Director and Transit Coordinator operates a municipal paratransit vehicle; transports passengers to local and/or out-of-town locations; prepares and maintains driver records and logs; performs pre-trip vehicle inspections; cleans and maintains vehicles, bus shelters; and performs other related duties as assigned.

### **TYPICAL DUTIES:**

*The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Responds to dispatch service calls; provides transportation services to customers including senior citizens, disabled individuals, and the general public.
- Picks up, drops off, and transports passengers to requested destinations including residences, stores, schools, senior center facilities, medical facilities, bus stops, routes and/or out-of-town events.
- Responds to passenger inquiries regarding various transit matters; provides special assistance to disabled passengers and/or seniors.
- Conducts pre-trip inspections of assigned passenger bus; checks vehicle gauges, lights, tires, and brakes, monitors vehicle fuel and fluid levels, reports mechanical issues to Supervisor.
- Cleans and assists in preparing and maintaining driver logs, bus inspection forms, and/or other types of transit documentation.
- Assists in providing staff support for transit operations as required.
- 
- Answers incoming calls and responds to general inquiries regarding the city services.
- Sells transit tickets, collects, and receipts bus and train fees.
- Conducts transit dispatch duties as required; logs and dispatches call via computer program and or radio.
- Follows State and Federal transit regulations.
- Performs other related duties as assigned or required.

**JOB DESCRIPTION**  
**Transit Operator II**

**MINIMUM QUALIFICATIONS:**

**Education and Experience:**

High School Diploma or equivalent; AND one year experience driving a passenger bus/passenger vehicle; OR an equivalent combination of education and experience.

**Required Licenses or Certifications:**

- A valid California Class B Commercial Driver's License with passenger, and airbrakes endorsement and a General Public Paratransit Vehicle (GPPV) certification are required. Transit Operator II is required to keep all licenses and or certificates up to date. Failure to maintain the required certificates and or licenses necessary to perform the duties of this position will be subject to reversion to a Transit Operator I position along with corresponding salary adjustment.

**Required Knowledge of:**

- Corcoran Depot transit operations, policies, and procedures.
- Regulations governing the delivery of transit services to the public.
- California traffic laws and road rules.
- Principles and practices of passenger safety.
- Paratransit vehicles and methods of operation.
- Customer service standards and protocol.
- Radio 10 Codes
- Must follow all rules and regulations set forth by the Department of Transportation (DOT).

**Required Skill in:**

- Operating and maintaining a municipal passenger bus and or transit vehicles.
- Safely transporting passengers to requested destinations.
- Responding to passenger inquiries and requests for assistance.
- Conducting pre-trip inspections and identifying vehicle maintenance issues.
- Preparing and maintaining driver logs and other transit documentation.
- Establishing and maintaining cooperative working relationships with other staff, passengers, and the general public.
- Basic communication technology programs.

**Physical Demands / Work Environment:**

- Work is performed in the field and in and around transit facilities.
- Subject to driving a passenger vehicle, sitting for extended periods of time, standing, walking, bending, reaching, crouching, and lifting of objects up to 30 pounds.
- Responsible or securing wheelchairs and scooters.
- Exposure to variable weather conditions, general driving hazards, hazardous chemicals, infectious diseases, blood borne pathogens, and bodily fluids is involved.
- All applicants are subject to drug and alcohol testing, and physical testing

City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

## MATTERS FOR MAYOR AND COUNCIL ITEM #: 7

### MEMORANDUM

**MEETING DATE:** September 27, 2022  
**TO:** Corcoran City Council  
**FROM:** Greg Gatzka, City Manager  
**SUBJECT:** Matters for Mayor and Council

#### 7-A. Upcoming Events/Meetings

- October 1, 2022 (Saturday) Cotton Festival – 10:00 AM-11:00 PM
- October 3, 2022 (Monday) City County Coordinating Meeting at Veteran’s Hall in Lemoore – 5:30 PM
- October 7, 2022 (Friday) Mayor’s Prayer Breakfast at the Veteran’s Building – 9:00 AM
- October 11, 2022 (Tuesday) City Council Meeting – 5:30 PM

#### 7-B. City Manager’s Report

**7-C. Council Comments/Staff Referral Items** – *This is the time for council members to comment on matters of interest.*

#### 7-D. Committee Reports

1. Kings Waste and Recycling Agency (KWRA)
2. Kings County Association of Governments (KCAG)
3. Kings Community Action Organization





**COUNCIL REQUESTS OR REFERRAL ITEMS  
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

<b>DATE</b> Sent to Council/ Request made	<b>REQUEST</b>	<b>STATUS</b>	<b>DEPARTMENT RESPONSIBLE</b> Dept/Division
08/01/22	Homelessness encampments. Council directed staff to explore and evaluate avenues to address homeless issues.	In progress	City Manager City Attorney
07/21/21	Vacant and blighted commercial properties. Council directed staff to begin preparing an abatement ordinance.	In progress	City Manager
9/8/22	Expansion of diagonal parking along Whitley Ave.	In progress	Public Works/Community Development
06/13/20	Council directed Staff to begin preparing a public nuisance ordinance.	In progress	Community Development/Police Department
03/12/19	Council requested that Staff prepare ordinance specifically prohibiting smoking in public parks. It was recommended that the City also consider an ordinance prohibiting dogs in public parks.	In progress	Community Development